

**AMERICAN UNIVERSITY OF ARMENIA**  
Office of Student Services

MEMORANDUM

To: M. AGBABIAN  
From: A. KALOIAN

Date: 2 July 1992

cc: T. CONDOS  
A. DER-KIUREGHIAN  
S. HAMALIAN  
M. MKRTCHIAN

re: Report on Extension Programmes

I am forwarding this spreadsheet which enumerates the position of the Extension Programme to date.

As you can see, the response to the first two courses has been enormous. Consistent with Sona's instructions to me, most of the attendees of POSC101x have had their fees waived, as well as all journalist's fees attending the courses. I ask them to show us their press cards in those cases.

Unfortunately, many of the people in Bruce Bolt's class have not paid to date (the fee is 500 rubles for the class, 6,500 rubles are outstanding). I have presented to his assistant, Rouben Amirbekian, a class listing indicating each student's balance due. Later, he in turn mentioned that many of the people simply wanted to audit the class. I spoke with Armen and he said that all must pay, however, if there are cases of exceptional financial difficulty we would consider a letter to that effect in granting a waiver. I will approach the class again today with University Cashier Matsak and present these balances again.

I am in the process of adding detailed financial information to each student's record, Extension and Degree students alike. Each student is now being provided with a registration confirmation when they register, which includes the tuition and charges along with their payment information. Our regular student's financial aid data and tuition charges will be appearing on their next registration confirmations. As soon as I am able, I will report on the complete student financial position to date. It is a little difficult as I have to sift through old printouts that were made before I arrived. All of the student information which was gathered previous to my arrival was not very well organised.

In the future, if you could provide me with the Biographies of these Professors before they arrive, I will be in a better position to introduce them at the beginning of their courses. I had to do two impromptu introductions to date. It would be good to have biographies for all of the AUA Professors and Deans. I will keep these on file for use by the University at any time.

Extension Courses Q3, Q4 1992

TUTION		PAYMENTS	
53 enrolled in 1 course	10,600		
11 enrolled in 2 courses	4,400		
7 enrolled in 3 courses	4,200		
1 enrolled in 4 courses	800		
2 enrolled in 5 courses	2,000	total cash recieved	4,900
4 enrolled in 6 courses	4,800	total bank transfers	9,500
27 in Bruce Bolt	13,500	total waivers	16,000
<u>total tuition</u>	<u>40,300</u>	<u>total payments</u>	<u>30,400</u>
		<u>extension balance due</u>	<u>9,900</u>

total extension students	102
AUA degree students	3
<u>total enrollment</u>	<u>105</u>

Engineering Seismology			
EE210 x	27 students	tuition	<u>13,500</u>
		payments	<u>7,000</u>
		<u>balance due</u>	<u>6,500</u>

500 pyd each

Sequence of Short Courses			
POSC101x	44 students		
ECON101x	46 students		
PUPL101x	7 students		
PUPL102x	3 students		
LAW101x	10 students		
LAW102x	10 students		
PUAD101x	7 students	report date 1 July, 1992	
PUAD102x	12 students	all figures in Rubles	

200 pyd each