



AMERICAN UNIVERSITY OF ARMENIA
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MEMO

TO: Rick Ney
FROM: Vartkes Barsam
RE: Computer Department Overtime, Time Clocks
DATE: October 12, 1992

The recommendation to have the Computer Department open on Saturdays and Sundays to assist students is concurred with. The following suggestions are submitted:

- . The computer use be under constant supervision.
- . Only legal students use the computers
- . Students properly Schedule computer time.
- . Computer games are not permitted.
- . Computers not be abused.

The suggestion to install time clocks for staff and student workers does not seem appropriate for AUA, time clocks do not assure work nor attendance in a school environment. If there is concern that staff or student workers are not performing or appearing at work at agreed times, then the supervisor of those persons should be able to rectify the situation.

cc: George Gibson