

# **AMERICAN UNIVERSITY OF ARMENIA**

# GRADUATE PROGRAMS 2007-2008

40 Marshal Baghramian Ave. Yerevan 0019 Republic of Armenia

Phone: [+37410] 51-27-93 Email: admissions@aua.am Web: www.aua.am

AUA is an affiliate of University of California, USA, and is accredited by the Accrediting Commission for Senior Colleges and Universities of the Western Association of Schools and Colleges, USA.

#### 2007 ADMISSIONS CALENDAR

Institutional TOEFL and Essay Test at AUA (Deadline to register for April 2 TOEFL - 2007 03 30)	2007 04 02			
Intensive Academic English Program (IAEP) class start	2007 04 09			
Application Deadline for CTEFL	2007 04 27			
Application Deadline for MATEFL	2007 04 27			
Institutional TOEFL and Essay Test at AUA (Deadline to register for May 25 TOEFL – 2007 05 23)	2007 05 25			
Application Deadline for MPH	2007 06 01			
Application Deadline for CIS	2007 06 01			
Intensive Academic English Program (IAEP) class start	2007 06 04			
Institutional TOEFL and Essay Test at AUA (Deadline to register for August 24 TOEFL – 2007 08 21)2007 08 24				
Intensive Academic English Program (IAEP) class start	2007 09 03			
Application Deadline for PSIA, LAW, MBA, & IESM	2007 09 14			
Admissions decisions expected for those applying on 09 14	2007 10 27			
Last day for submitting appeals	2007 11 03 17:00			
Writing course for all admitted students: November 12 – December 14, 2007, continuing January 21				
Institutional TOEFL and Essay Test at AUA (Deadline to register for Dec. 15 TOEFL – 2007 12 12)	2007 12 14			
Intensive Academic English Program (IAEP) class start	2008 01 28			
Intensive Academic English Frogram (IAEF) class start	2000 01 20			

#### ACADEMIC CALENDAR 2007 - 2008\*

SPRING QUARTER 2007	
Orientation of New Students	2007 02 19 to 21
Registration Period	2007 02 19-23
Classes begin	2007 02 26
Women's Day**	2007 03 08
Add/Drop Deadline (10-week courses)	2007 03 12
Good Friday**	2007 04 06
Easter**	2007 04 08
Armenian Genocide Commemoration Day**	2007 04 24
Labor Day**	2007 05 01
Classes end	2007 05 09
Final Day of Examinations	2007 05 10
End of Quarter / Grade Submission Deadline	2007 05 14
SUMMER QUARTER 2007	2007 05 14-18
Registration Period	2007 05 14-18
Classes begin	2007 05 21
Republic Day**	2007 05 28
Add/Drop Deadline (10-week courses)	8 등 경기 회사는 10kg (1.1) 등 보고 1.1 대상 및 1.1 대상으로 2명 및 경기 및 경기 및 경기 및 1.1 대상으로 1.1 대상으로 1.1 대상으로 1.1 대상으로 1.1 대상으로 1
American Independence Day (US) **	2007 07 04
Armenian Constitution Day**	2007 07 05
Classes end	2007 07 27
Final Day of Examinations	2007 08 03
End of Quarter / Grade Submission Deadline	2007 08 08
FALL QUARTER 2007	
Registration Period	2007 08 20-24
Classes begin	2007 08 27
Add/Drop Deadline (10-week courses)	2007 09 10
Armenian Independence Day**	2007 09 21
Commencement Ceremony	2007 10 07
Classes end	2007 11 02
Final Day of Examinations	2007 11 09
End of Quarter / Grade Submission Deadline	2007 11 13
Life of Quarter / Grade Submission Deadline	2001 11 10

<sup>\*</sup>The academic year of AUA begins with the spring quarter and ends with the following winter quarter.

\*\*The university will be closed on the dates indicated. Please note that the schedule is subject to change

#### AMERICAN UNIVERSITY OF ARMENIA REQUIRED APPLICATION PROCESS

The American University of Armenia (AUA) seeks to admit students with demonstrated scholastic achievement, high intellectual potential, and the motivation to accomplish goals that are commensurate with the University's desire to prepare leaders for Armenia and the surrounding region. Students are selected on the basis of their academic record and work experience, including individual and scholastic achievements.

#### ADMISSION REQUIREMENTS

To be considered for admission to AUA's degree or certificate programs, an applicant must meet the general admission requirements and the program specific requirements.

#### ACADEMIC CALENDAR

Courses are normally offered during three academic quarters: spring, summer, and fall. New students are accepted once a year to begin their studies in the spring quarter. In the case of the Masters of Public Health Program in the College of Health Sciences, new student cohorts are accepted to begin the program every other year in the fall quarter (beginning fall 2007).

#### APPLYING FOR ADMISSION TO MASTER'S DEGREE AND CERTIFICATE PROGRAMS

All applicants for admission to the graduate programs of AUA must complete and submit an application package to the University's Office of Admissions in accordance with the Schedule of Admissions. Incomplete packages will not be processed and considered. The package must include:

- (a) A completed <u>application form</u>, to include a <u>statement of purpose</u>. Applicants who select both a first and second choice of program are required to write two statements, one for each program selected.
- (b) The applicant's <u>undergraduate diploma(s)</u> (original and copy). Applicants must hold a baccalaureate degree from a 4-year or 5-year program at an accredited institution of higher education.
- (c) All previous college or university transcripts (original and copy). If the original transcripts are in a language other than English, Armenian, French, or Russian, then a notarized English translation is required. The transcript submitted by each applicant must indicate all courses taken by the applicant and the grades earned. An applicant who is graduating in the current year, and who does not have his/her complete transcript by the time the application package is due, must submit all available transcripts, a list of all courses in which s/he is currently enrolled, and provide, to the best of his/her knowledge, an estimate of the overall Grade Point

Average of all his/her undergraduate coursework. An official copy of the applicant's complete records from the previous institution or university must then be submitted to the Office of Admissions by the final deadline for completing the application package.

- (d) Three letters of recommendation.
- (e) <u>Passport</u> (original and copy: photo page & address page). Foreign applicants or others not applying in person must include a certified copy of their required passport pages.
- (f) A Test of English as a Foreign Language (TOEFL) score of 550 or better (213 on the Computer-Based TOEFL; 79 on the Internet-Based TOEFL) or a score of at least 6.5 on the International English Language Testing System (IELTS) and an acceptable Writing Score. The test must have been taken in the two years prior to the application date.
- (g) A GRE or GMAT score at a level determined by each department.
- (h) A non-refundable <u>application fee</u>, payable in the equivalent Armenian currency, of 6000 AMD (for local applicants) or 28000 AMD (for international applicants).

Additional requirements:

- (1) Applicants to the MBA program must submit proof of employment. Armenian Citizens should bring their labor book (original and copy) with letters from previous and/or present work place(s).
- (2) MBA applicants must write, in addition to the statement of purpose, five supplementary essays.
- (3) All admitted students must enroll in and complete a required academic writing course offered by the Department of English Programs prior to their first term of studies at AUA. The tentative dates for this course are: November 12 December 14, 2007 and continuing January 21 February 16, 2008. MPH students will be taking the writing course on alternative dates.

#### APPLICATION DEADLINES ...

Applicants should apply according to the deadlines listed in the chart below. Prospective students are encouraged to contact the departments in which they are interested or the Registrar's Office for guidance well before the deadlines as they prepare their applications. Early applications are encouraged.

Applications from exceptional students are accepted on a rolling basis. Contact the Registrar's Office for more information.

Degree/ Certificate Program	Start date of the degree program *	Deadline for submitting application package	Required Exams ** (Or equivalent English language scores. See chart below.)
CTEFL	Summer Quarter 2007	April 27, 2007	TOEFL
MATEFL	Fall Quarter 2007	April 27, 2007	TOEFL
MPH	Fall Quarter 2007	June 1, 2007	TOEFL/GRE
CIS	Spring Quarter 2008 (Required bridge courses begin mid June 2007.)	June 1, 2007	TOEFL/GRE
PSIA	Spring Quarter 2008	September 14, 2007	TOEFL/GRE
LAW	Spring Quarter 2008	September 14, 2007	TOEFL/GRE
MBA	Spring Quarter 2008	September 14, 2007	TOEFL/GMAT
IESM	Spring Quarter 2008	September 14, 2007	TOEFL/GRE

- \* All admitted students must enroll in and complete a required academic writing course offered by the Department of English Programs prior to their first term of studies at AUA. This course will begin in November 2007.
- \*\* Applicants should be aware that the time between registering for the tests and AUA receiving official scores can take up to eight weeks.

English Language Exam	Acceptable Score
Paper-based Institutional TOEFL	550 or higher
(Administered by and acceptable only for admission to AUA)	
Internet-based TOEFL	79 or higher
(Administered by AUA Extension Program & IREX)	
Computer-based TOEFL	213 or higher
IELTS	6.5 or higher

#### IMPORTANT NOTE TO ALL APPLICANTS

Meeting the minimum requirements does not guarantee admission to AUA. Because the number of students who can be accepted is limited, admission to AUA is competitive and is based on a detailed review of the applicant's academic record and an assessment of the applicant's seriousness of purpose in seeking to undertake graduate studies at AUA.

In the admissions process, all candidates to a program are measured against all the other applicants to that department. The applicants whose overall qualifications best fit both the general AUA requirements and the specific requirements of the program to which they are applying will be selected from the pool of applicants for each year.

An individual applicant's chance of being admitted depends, in some measure, on the strength or weakness of all other applicants applying at the same time.

#### SPECIAL ADMISSION

In very rare cases, the Admissions Committee may, at its discretion, admit an applicant who does not meet the minimum requirements, but who otherwise has demonstrated the potential to successfully pursue an academic program at AUA.

Students admitted to AUA in this category are considered to be on probation and must meet the conditions specified in their letters of admission. Students not meeting these probationary admission conditions will be subject to dismissal.

#### APPEAL PROCESS

Applicants who are denied acceptance into an AUA degree or certificate program may appeal, only once, to the Admissions Committee in writing. Applicants should present a written statement of appeal providing all relevant reasons. It is particularly important to submit only new and factual information relevant to their record and admission requirements. Applicants must appeal according to published deadlines. The Admissions Committee will then reevaluate its decision and notify the applicants accordingly.

#### ENGLISH LANGUAGE PROFICIENCY REQUIREMENT

Since the language of instruction at AUA is English, command of the language, both oral and written, is required for admission to all AUA degree/certificate programs. Applicants must demonstrate a level of English proficiency commensurate with the demands of a graduate degree or certificate program. An applicant is considered to meet the English Language Proficiency Requirement in the following circumstances:

- (a) The language of instruction of the institution from which he/she received the undergraduate degree, in all its programs, is recognized by AUA to be English or
- (b) The applicant attained a TOEFL score of 550 or better (213 on the Computer-Based TOEFL; 79 on the Internet-Based TOEFL) or a score of at least 6.5 on the International English Language Testing System (IELTS) and an acceptable Writing Score. The test must have been taken in the two years prior to the application date.

Prospective students who do not have the required English proficiency may apply to attend the Intensive Academic English Program (IAEP) at AUA.

#### THE TOEFL EXAMINATION

If an AUA applicant has taken an official TOEFL within the last two years before the submission of an application to the Office of Admissions and wants the University have the score to meet the entrance exam requirement, s/he must request the Educational Testing Service (ETS) to send their TOEFL test results directly to AUA's U.S. office in Oakland, California, by indicating AUA's TOEFL Institution Code (4151) and Department Code (99) in the score report request. Applicants must ensure that their official TOEFL scores are received by AUA on or before the deadline for applications.

## STANDARDIZED GRADUATE EXAMINATION REQUIREMENTS

Each applicant to a graduate degree/certificate program must take the appropriate graduate standardized examination. Applicants to the MBA program must take the Graduate Management Aptitude Test (GMAT). Applicants to the master's programs in Industrial Engineering & Systems Management, Computer and Information Science, Law, Comparative Legal Studies, Political Science and International Affairs, and Public Health must take the Graduate Record Examination (GRE). No additional tests are required for the CTEFL and MATEFL programs.

Applicants who have met all general and program-specific requirements, including the English Language Proficiency Requirement, should register to take the GMAT/GRE. Applicants are required to pay for their examination fees and arrange for the GRE/GMAT examination results to arrive in Oakland by the application deadline for the program to which they are applying. The responsibility for the timely payment of the examination fee, the proper registration for the examination, and the timely receipt of the results, is to be born by the student. Applicants should be aware that the time between registration for the tests and AUA receiving official scores can take up to eight weeks. Only test scores of examinations taken within the past two years of the application deadline will be considered for admission. In all cases, applicants must request from the respective testing institution that their scores be reported directly to the University's U.S. office in Oakland, California. The GRE Institutional Code is R0676, and the GMAT Institutional Code is 0284.

## INTENSIVE ACADEMIC ENGLISH PROGRAM

The Intensive Academic English Program (IAEP) offers courses in English for academic purposes to raise the students' English language proficiency to the level required for admission to AUA academic degree programs or to other graduate programs where the medium of instruction is English. The IAEP courses are designed to improve the students' oral communication skills as well as their listening, reading, writing and study skills. The course will include several sessions of TOEFL preparation strategies.

## Institutional TOEFL and Essay Test Dates 2006- 2007

Test Dates	Test Registration Deadlines	English Class Start Dates
April 2, 2007, 9:00 a.m. May 25, 2007, 9:00 a.m. August 24, 2007, 9:00 a.m. December 15, 2007, 9:00 a.m.	March 30, 2007 May 23, 2007 August 21, 2007	English Class Start Dates April 9, 2007 June 4, 2007 September 3, 2007 January, 28, 2008

## **COMPUTER SKILLS**

Degree and certificate programs at AUA require a good knowledge of a variety of software application programs. Each academic program requires students admitted to their degree program to have working

skills such as MS Windows, LAN, MS Office components, E-mail, the Internet, MS Project, SPSS, Stata, Matlab, Web design, Visual Basic, etc.

Tests will be administered to admitted students to determine their level of proficiency in the required software applications. It is the responsibility of the student to gain the needed proficiency if it is lacking. Appropriate non-credit courses for this purpose are offered at AUA.

#### REGISTRATION

Graduate students must register with the Office of the Registrar each quarter until completion of all requirements for the degree or certificate. The Office of the Registrar will not register a student until all applicable fees have been paid.

Students receiving financial assistance must check with the Office of the Registrar to ensure proper payment or waiver of fees. If tuition fees are not paid by the deadline set by the Office of the Registrar, the student may be denied admission to classes and may lose other privileges accorded to students in good standing.

Registered students may cancel their registration and receive reimbursement for paid fees during the first two weeks of classes for ten-week classes (or 20% of instruction time for shorter courses). After the deadline, students who wish to withdraw will forfeit paid tuition fees.

#### WITHDRAWAL & READMISSION

A degree program student can withdraw from a course only with the approval of the Dean or Associate Dean. Withdrawal from an elective course is permitted during the first two weeks of an 8- or 10-week course, or when 20 percent of the given course time has elapsed.

A student may petition for withdrawal from the University only once during the time s/he is enrolled at AUA. Failure to obtain formal permission to withdraw from the University will constitute withdrawal from the respective AUA program and the student may be denied readmission.

A student who has withdrawn from the University and wishes to return must petition for readmission. All petitions for withdrawal and readmission must be submitted to the Dean of the relevant college, school, or department at least three weeks before the start of the term for which withdrawal or readmission is requested.

Readmission of a student properly authorized to withdraw from the University is not automatic. The student will be considered for readmission based on his or her academic performance prior to withdrawal and the availability of space and courses during the term for which readmission is requested. A student must return from withdrawal within three academic years to be eligible for readmission otherwise, the student will be considered to have permanently withdrawn.

#### **TUITION FEES**

Applicants should carefully consider the financing of their education at AUA from the time of their admission to the completion of their degree. Please note that fees are subject to change without notice; however, when students accept enrollment and register for classes, they sign a contract with AUA stating their tuition for the duration of the contract. At the time of registration, applicants are classified as citizens or non-citizens according to the laws of Armenia.

The application fee to AUA is 6000 AMD (for Armenian applicants) or 28000 (for international applicants).

The current tuition fee schedule for students entering degree programs in Spring 2007 at AUA is 3,300,000 AMD per year or 1,100,000 AMD per quarter. While the tuition fee is the same for all students, citizens and long-term residents of Armenia will receive a scholarship covering a portion of the tuition fee. The amount due after the scholarship in Spring 2007is deducted for citizens and long-term residents of Armenia is 960,000 AMD per year (320,000 AMD per quarter).

#### FINANCIAL ASSISTANCE/SCHOLARSHIPS

In addition to the scholarship opportunities mentioned above, the University provides financial assistance to a limited number of students. Applicants with a demonstrated need for financial aid may apply for financial assistance from the University, which grants it on a selective basis.

Students enrolled in a degree or certificate program at AUA who can demonstrate financial need and meet the criteria below are eligible to apply for the following financial programs:

- 1. Tuition Assistance based on financial need: The application is due on the same date as the application for Admission to AUA. Only Armenian citizens or long-term residents are eligible to apply.
- 2. Deferred Payments: Students must pay 35% of tuition due, then the remaining amount due may be paid in two additional installments. All students are eligible to apply.
- 3. Student Loan: Students must pay 35% of tuition due, and pay a 5000 AMD loan application fee. During their studies, students begin paying their loans back at a rate of 15, 000 per quarter. The balance is due according to a payment plan established upon graduation. The loan is interest free until 12 months after graduation, then 5% annual interest is charged. All students are eligible to apply.

Applicants should pay particular attention to early deadlines in applying for financial assistance and should complete necessary forms well in advance.

#### **ACADEMIC PROGRAMS**

#### INDUSTRIAL ENGINEERING AND SYSTEMS MANAGEMENT

(Go to <a href="www.aua.am">www.aua.am</a> and click on "College of Engineering" under "Academic Programs" for a complete listing of faculty and courses.)

#### **Academic Mission and Program**

The IESM program is designed to provide a broad-based education in the areas of industrial and operations management, production systems, information technologies, and communication. Through a set of core courses, the student learns the basic methods of formulating and solving problems.

Attention is given to economic aspects, uncertain nature of demands and capacities, principles of decision-making under uncertainty, effective use of information technologies, modeling and analysis of large systems, and techniques for finding optimal solutions. Elective courses offer specialized training in such areas as computer-aided design and manufacturing, management, organizational behavior, and optimization. Additional specialized topics are provided by visiting faculty in new areas of research or development. A key feature of the program is the provision for students to engage in an integrative project in modern production methods in conjunction with selected industrial plants. This course provides the students with an opportunity to gain real world experience as well as to develop links with Armenian industry. Students prepare reports and make oral presentations in many courses in order to improve their communication skills.

Modern technological problems require solutions derived from multi-disciplinary approaches. The IESM program encourages its students to take a minor in either Business Management or Computer and Information Science programs in order to instill in them an appreciation for the complexity of real-world problems and the needed multi-disciplinary solutions.

#### **Admission Requirements**

The Industrial Engineering and Systems Management program is open to students with an undergraduate degree in fields including engineering, science, mathematics and economics. Students with degrees in non-science disciplines may be admitted, depending on their completed course work. The undergraduate degree must include, as a minimum, two years of college-level mathematics covering calculus, linear algebra and differential equations, and a course in physical sciences (physics, mechanics, chemistry, biology, etc.).

#### **Graduation Requirements**

To graduate with a Master of Engineering (M.Eng.) degree in the IESM program, 74 units are required, including IE298 and IE299 for selecting and writing a Master's thesis. IE295 is required but the unit does not count towards graduation. The program of study must include 36 units of required IESM core courses, the integrative project course IE285, 2 units of ESC295 (offered by the academic program in Environmental Conservation and Research), 8 units of IE298/9 for the Master's thesis, and a minimum of 56 units in strictly IESM courses. The remaining units may be taken from the available IESM elective courses, or from courses in the CIS or Business Management programs. Students may take a minor either in Business Management or in CIS. The minor in Business Management consists of a minimum of 12 units of Business Management courses approved by the Dean. The minor in CIS consists of a minimum of 16 units in CIS courses, including at least 4 units at the 200-level.

#### COMPUTER AND INFORMATION SCIENCE

(Go to <a href="www.aua.am">www.aua.am</a> and click on "College of Engineering" under "Academic Programs" for a complete listing of faculty and courses.)

#### **Academic Mission and Program**

The CIS program is an applied program to help students gain the necessary skills required to be productive leaders of the computing and related industries. As such, the graduates are expected to have broad training in the technical areas of the field, as well as in business, management, and entrepreneurship. The program leverages the offerings of other AUA graduate programs to achieve this end.

A key feature of the program is the provision for students to engage in the practice associated with their studies. Such practice is realized in the practicum course requirement included in the curriculum. This practicum course provides the students with an opportunity to gain real world experience by completing a project in industry or a government agency. This experience will help the students to apply their knowledge, as well as better understand the social and cultural aspects of the field, which are critical to the successful completion of projects. The detailed CIS curriculum and other related information is described at http://www.aua.am/aua/masters/ce/cis1.htm

#### **Admission Requirements**

The Computer and Information Science (CIS) program is open to students with an undergraduate degree in fields including mathematics, science and engineering. Students with degrees in non-science disciplines may be admitted, depending on their completed course work. The undergraduate degree must include, as a minimum, two years of college-level mathematics covering calculus, linear algebra and differential equations, and a course in physical sciences (physics, mechanics, chemistry, biology, etc).

All admitted CIS graduate students who possess B.Sc. degrees in fields other than Computer Science must either successfully complete the bridge courses consisting of CIS 100, CIS 101, CIS 110, CIS 120 and CIS 160, or satisfactorily pass the final comprehensive examinations (waiver exams) for the aforementioned courses.

Students possessing a B.Sc. degree in Computer Science should examine the extended descriptions for the Bridge Courses on the University's website <a href="http://www.aua.am/aua/masters/ce/cis1.htm">http://www.aua.am/aua/masters/ce/cis1.htm</a> to help determine whether their degree includes the content indicated. Students who have performed well in their undergraduate course(s) with substantially similar content to one or more CIS Bridge Courses are encouraged to seek a waiver from those Bridge Courses by writing to the CIS Program Director.

#### **Graduation Requirements**

To graduate with a Master of Science (M. S.) degree, 72 units are required. CIS 295 is required but the unit does not count towards graduation. The program of study must include all core courses (28 units), 24 units in elective courses, 8 units to be applied towards the culminating experience (CIS 298 and CIS 299), and a minimum of 60 units in strictly CIS courses. The 12 remaining units, comprising the IESM or BM minor, should be taken from an approved list of IESM or BM courses. 100-level CIS bridge courses cannot be used for credit towards the degree in CIS.

#### MASTER OF BUSINESS ADMINISTRATION

(Go to <a href="www.aua.am">www.aua.am</a> and click on "School of Business and Management" under "Academic Programs" for a complete listing of faculty and courses.)

#### **Academic Mission and Program**

The mission of the AUA School of Business and Management is to provide the highest quality education for business and academic leaders, and to promote the advancement of the understanding and practice of management through research, case analysis and projects. The School of Business and Management appreciates and values differences inherent within the geographical region. As an organization, we are committed to building and sustaining an environment conducive to capitalizing on the diversity within the region as a source of intellectual and professional growth and innovation.

The School of Business and Management (SBM) offers a two-year, full-time graduate program leading to the degree of Master of Business Administration (MBA). The MBA is designed to prepare future business entrepreneurs, managers, and executives of private enterprises, and governmental and non-governmental organizations. It is expected that the graduates of the School of Business and Management will assume leadership positions and play pivotal roles in the development of Armenia's and the region's economies, private businesses, and international economic relations.

The MBA program is designed to help future managers interact freely and effectively within the global, competitive environment. The curriculum also takes into consideration the unique economic conditions, the social mores, and the cultural needs of the region.

#### **Admission Requirements**

In addition to the general University admissions requirements, MBA applicants must posses a four/five-year undergraduate degree and present a GMAT examination score at the time of application.

#### **Graduation Requirements**

The MBA degree is awarded once a year during the Fall Quarter. To graduate with a MBA degree, students must successfully complete a total of twenty-five (25) courses, equivalent to ninety-eight (98) credit hours. In order to qualify as an MBA candidate, students must:

- Earn a minimum of a 3.0 grade point average (GPA) both for the MBA program and their selected concentration.
- Complete a pre-approved internship program (BM800), Corporate Ethics and Responsibility (BM516) course and the Strategic Business Planning (BM601) course
- Enroll for a minimum of two (2) academic years as a full-time student (i.e., present and participating in all classes).

#### Required First Year Courses

The required courses during the first year are designed to introduce the student to:

- 1) A set of Accounting and Finance and Marketing and Management analytic concepts, tools, and techniques drawn from economics, mathematics, quantitative and statistical analysis, and computer based information systems, psychology, sociology, social psychology, anthropology, ethics, and philosophy, which are essential for rational decision-making in a modern and complex economic environment,
- 2) A common body of knowledge about human factors, organizational structures and behaviors, and other economic, political, and social forces that shape and constrain management decisions.

#### Second Year Courses

Students must have successfully completed all Required First Year Courses (excluding ESC295) prior to enrolling in Second Year Courses. If a student fails to achieve a passing grade in a course, then the student must re-enroll and successfully complete that course during the time it is next offered. If a first year student has failed to pass a course, then his/her ability to take any second year course will be conditional on the successful completion of the failed course(s).

The lock step program is common for many business programs across the world. Specifically, students during their first year of the MBA program will not be allowed to register in second year courses. However, recognizing that in certain exceptional cases a student stands to loose up to a year simply because one course has to be re-taken, a special exception can be made in such cases - subject to approval by the Dean. Exceptions are defined as follows:

- Student waives one or more courses from the first year (number of waiver exams are limited to three courses).
- 2) Student fails one course in the first year and must repeat such course.

In such cases, the student has to ensure that he/she completed all pre-requisites for the second year courses. Should first year students register and complete a second year course without the pre-approval of the Dean, the SBM reserves the right to reject this course as part of the requirement. No other relaxation of rules is envisaged.

A case method is utilized in the classrooms during the second year courses. The courses during the second year are designed to develop concentrations in the areas of Accounting and Finance or Marketing and Management

Students will have to take at least seven (7) courses in their chosen concentration area. Students interested in taking classes to develop a minor specialization area in the non-selected major (concentration), will be allowed to enroll three (3) elective courses during the second year, assuming they meet the pre-requisites for the specified courses. Enrollment will be based on space availability with a priority given to students concentrating in the subject area.

Students will have the opportunity to acquire a minor specialization area in addition to their concentration area. Students interested in taking classes to develop a minor specialization area in the non-selected major (concentration), will be allowed to enroll in three (3) elective courses during the second year, assuming they meet the pre-requisites for the specified courses. Enrollment will be based on space availability with a priority given to students concentrating in the subject area.

#### Internship

Internship at an approved organization is an essential requirement for all MBA candidates. Internships are required after completing the first year. This experiential learning component of the MBA program provides a medium where materials learned in the classroom are applied in a tangible situation. Students, working individually or in teams, work with small/medium size businesses, manufacturing companies, governmental agencies or non-profit and/or service organizations in order to analyze and solve actual and current problems facing the organization.

#### MASTER OF PUBLIC HEALTH

(Go to <a href="www.aua.am">www.aua.am</a> and click on "College of Health Sciences" under "Academic Programs" for a complete listing of faculty and courses.)

#### **Academic Mission and Program**

The Master of Public Health Program (MPH) provides experienced health professionals a thorough grounding in population-based approaches to health sector problem identification, investigation, analysis, and managed response. The overall objective of the MPH Program is to prepare health professionals to draw on the knowledge and skills from a variety of disciplines to define, critically assess, and resolve problems affecting the public's health. Thus, the intensive, modular curriculum emphasizes basic public health sciences and essential managerial and analytic skills including project planning and evaluation, epidemiologic investigation, understanding complex determinants of health, effective communication to professional and lay audiences, and leadership.

The two-year curriculum is organized around a guiding framework, which first provides students a conceptual overview of the diverse profession of public health and the team-oriented approach to professional practice. The courses are taught in intensive, sequential blocks, which build upon and integrate with each other. The first year curriculum provides exposure to the breadth of public health disciplines. The second year curriculum provides advanced training in key methodological disciplines and concludes with a student-directed integrating experience project that integrates essential public health knowledge, skills, and methods in a professionally and personally relevant practice context. Students proceed through the program as part of a defined cohort, fostering group spirit and gaining experience in multi-disciplinary group problem solving, project leadership, and management.

The MPH Program is affiliated with the Johns Hopkins University Bloomberg School of Public Health (Baltimore, Maryland, USA) and is a member of the Association of Schools of Public Health in the European Region (ASPHER).

#### Admission Requirements

In addition to the general AUA admissions requirements, applicants to the MPH Program should be graduates of health professions programs (such as medicine, dentistry, veterinary medicine) or hold a baccalaureate degree in a relevant engineering, natural sciences or social sciences discipline, and have two years of practical work experience in the health sector.

#### **Graduations Requirements**

The MPH program consists of a minimum of 95 units in required and elective coursework as specified by the program, including ESC295, a university-wide requirement. In rare cases, a Certificate in Public Health can be awarded after satisfactory completion of the first year curriculum (Modules 1-3) and the approval of the Dean for those unable to complete the two-year program. In addition to completing the required curriculum, students must also fulfill all university requirements, including a minimum cumulative grade point average of 3.0. Only electives and courses specifically designated can be taken on a Pass/Fail basis.

Students unable to fulfill the commitment to a two-year program may be permitted to opt for a one-year certificate in Public Health with the consent of the college dean.

## MASTER OF POLITICAL SCIENCE AND INTERNATIONAL AFFAIRS

(Go to <a href="www.aua.am">www.aua.am</a> and click on "School of Political Science and International Affairs" under "Academic Programs" for a complete listing of faculty and courses.)

#### **Academic Mission and Program**

The School of Political Science and International Affairs offers students a comprehensive set of courses dealing with the political environment of the 21st Century. The School's primary focus is to provide students with analytical, reasoning, and problem solving skills through the study of international, comparative, and domestic institutions in governance and of political systems and processes. The Master of Political Science and International Affairs aims to provide students with the knowledge and perspectives needed to function effectively and responsibly in public service, the private sector, and the non-governmental sector and as agents for change in society. The breadth and flexibility of the curriculum enables students to better understand the interplay between international and regional politics, as well as the socioeconomic issues that influence the transformations taking place in Armenia, in its government, and in the region. The School's approach is multi-disciplinary with strong emphasis placed upon providing students with a comprehensive understanding of democratic governance at the local, national, and international levels.

#### **Admission Requirements**

Students wishing to enroll in the Master of Political Science and International Affairs program must have a four/five-year undergraduate degree, high scores in TOEFL exam, competitive quantitative GRE scores, high undergraduate GPAs, excellent letters of recommendation, and concise and informative personal statements. In addition, work and volunteer experience is taken into consideration. The School reserves the right to conduct interviews with applicants.

#### **Graduation Requirements**

To graduate with a Master of Political Science, students must complete 80 credit hours of coursework, including either a Master's Essay or a Policy Internship Project in the final quarter of study. Both the Essay and Internship Project carry 6 units of academic credit. All course units in the School, unless otherwise indicated, represent either four or two hours of class attendance per week by the student. Students must also complete a course on Environmental Science EM295 in addition to the 80 credit hours. Full-time students must carry at least 12 credit units per quarter. While the majority of students complete all school requirements in two years, the maximum period for completion is three academic years while studying on a part-time basis. Degree candidacy will automatically lapse after this period. A course load of more than 16 credit units or less than 10 credit units requires prior approval from the Dean of the School. All required courses, except the Master's Essay and Policy Internship Project, must be taken on a letter grade basis. A cumulative grade-point average of 3.0 or higher is required to graduate.

#### The MA Curriculum

Students are provided with "total immersion" in western political science methods and theory. Students are introduced also to an educational approach based on merit and student-centered learning modeled on graduate education in the United States. The curriculum is comprised of courses in the following subfields of the discipline: Political theory and methods, international politics, public administration, public policy, and economics. Multiple courses are offered in each of these fields throughout the students' two years of study. All courses have a strong emphasis on comparative analyses and on bringing practical applications of theory into the classroom. The curriculum is divided into first and second year studies, with some courses requiring prerequisites.

## MASTER OF LAWS (LL.M.)

(Go to <u>www.aua.am</u> and click on "Department of Law" under "Academic Programs" for a complete listing of faculty and courses.)

#### **Academic Mission and Program**

Law is traditionally viewed as a service profession and public-spirited discipline whose goal is to promote health in the body politic and fairness in the dealings of government and private parties. AUA Law aims to prepare high-caliber legal advisers and advocates for Armenia and the region who are conversant in international best practices in the field of law, and committed to serving both public and private sectors with the goal of fostering Armenia's further development into a prosperous and just country. Such well-trained legal advisers and advocates can contribute in practical ways to the efficiency and stability of transactions, security and protection of rights and investments, expedience and fairness in dispute resolution, and prudent design and suitability of laws, regulations, policies, institutions and legal frameworks.

AUA Law encourages students to apply who have the integrity, intelligence, verbal skills, commitment to service, dedication to justice, maturity of judgment, and background in law (whether through special training or experience) to effectively master and use the knowledge, skills and opportunities afforded by our course of study. Our aim is to instill a sense of professionalism and the life-long learning habits necessary to be effective in the evolving Armenian milieu, broadly conceived.

#### **Admission Requirements**

In addition to strong English language and logical skills as measured by TOEFL / IELTS and GRE results, the pre-requisite for the LL.M. is a solid background in law acquired either through excellent performance in, and graduation from, an undergraduate law degree program at a recognized institution of higher education, or in rare instances, demonstration by the applicant of equivalent educational and professional experience in legal services: a degree in a related field (e.g., economics, accounting, political science or in some instances other fields related to the applicants' career goal, e.g., engineering for a patent attorney or English for an aspiring legal translator) and two years' or more experience in legal services working in a professional environment, e.g., in a law office, legal department of a business enterprise, government office, human rights NGO, providing advice to clients, drafting legal documents, handling regulatory and registration matters, drafting and interpreting statutes and regulations, negotiating transactions and handling dispute resolution. Relevant work experience in the field of law is encouraged and will be taken into account in the admissions process.

### The Law Program Curriculum

The AUA Law curriculum comprises five to six 10-week quarters of evening study. The typical student will carry six to nine units of course work per quarter and complete the program in less than two years. Sequential courses are designed for the step-by-step development of a student's analytical and advocacy skills as well as practical legal knowledge. Emphasis is given to:

Practical Skills: legal research, analysis, writing and policy based advocacy for issues and clients Practical Knowledge: substantive and comprehensive learning of international legal rules and standards important to domestic legal development

Practitioner Competency: learn how to advise a client on the main issues that may arise in a typical transaction or dispute, and how to explain to foreign clients, in a context that they understand, the requirements of Armenian law. Our aim is to enhance each student's competence and confidence as a legal practitioner.

#### MASTER OF ARTS IN TEACHING ENGLISH AS A FOREIGN LANGUAGE

(Go to <a href="www.aua.am">www.aua.am</a> and click on "Department of English Programs" under "Academic Programs" for a complete listing of faculty and courses.)

#### **Academic Mission and Program**

The Master of Arts in Teaching English as a Foreign Language (MATEFL) provides opportunities for advanced study in the area of language education for English language instructors, curriculum and test developers, and teacher trainers.

#### **Admission Requirements**

In addition to the general University requirements explained in the Admission Section, students wishing to be enrolled in this Program are expected to have obtained a GPA of 3.50 or higher in their AUA TEFL Certificate program or its equivalent; to attain a score of 600 or higher on the paper-based TOEFL test (or 250 or higher on the CBT TOEFL); to perform at a satisfactory or higher level on the AUA Entrance Essay examination.

#### **Graduation Requirements**

To graduate with a Master of Arts in Teaching English as a Foreign Language, students must complete a set of graduate courses in advanced methods, discourse grammar, research design, curriculum design, second language acquisition, and assessment successfully. In addition to the coursework, students must complete a Master's Thesis and present the results to the public. Submitting and receiving final approval of the thesis constitute the final steps in the Program.

# CERTIFICATE IN TEACHING ENGLISH AS A FOREIGN LANGUAGE Academic Mission and Program

A one-year Certificate in Teaching English as a Foreign Language (CTEFL) Program is designed for prospective and practicing teachers of TEFL. The program offers an opportunity to study language teaching methodology, English linguistics, language assessment, and the teaching of reading and listening comprehension, writing, and speaking skills. The CTEFL also provides training in classroom management and language teaching techniques and strategies.

#### **Admission Requirements**

In addition to the general University requirements explained in the Admission Section, students wishing to enroll in this Program are expected to attain a score of 550 or higher on the paper-based TOEFL test (or 213 or higher on the CBT TOEFL), to have a satisfactory essay score, and have an undergraduate concentration in disciplines relevant to modern language education. The program consists of four quarters which start in the summer quarter of each year and end in July of the following year.

#### **Graduation Requirements**

To graduate with a Certificate in Teaching English as a Foreign Language, students must complete 36 credit hours of coursework and satisfy all the academic requirements set by AUA. In addition to the coursework, compilation of a professional portfolio is a requirement for successful completion of the CTEFL degree program.

For more information contact:

# Office of the Registrar American University of Armenia 40 Marshal Baghramian Avenue Yerevan, Armenia 3750019

Phone: [+37410] 51-27-93 Email: admissions@aua.am Web: www.aua.am

While every effort is made to incorporate available information accurately at press time, the University reserves the right to make changes to information printed without prior written notice. It is advisable to consult with the University offices for more current information.

AUA is open to all students who are academically qualified, regardless of race, national origin, gender, or creed.



- 1. . . . at AUA you can get an American-style education at 1/10th the cost per year of attending university in the United States?
- 2. ... AUA brings U.S. and European lecturers to Armenia to teach you here so that you don't have to go abroad?
- 3. ... AUA offers students scholarship and loan opportunities to help reduce costs even more?
- 4. ... AUA departments maintain research centers where students can practice the skills they learn in class and gain valuable experience for future employment?
- 5. ... of all AUA graduates approximately 95% are currently employed?

These are just some of the reasons to consider study at AUA. Pick your field of interest and start preparing your future today!!